

Minutes of a Regular Meeting of  
Council of the District Of Katepwa  
Held on May 12, 2014 in the Katepwa Center  
\*\*\*\*\*

**Present:**

Mayor – Fred Weekley  
Councillor Ward 1 – Murray Penny  
Councillor Ward 1 – Dawne Zahorski  
Councillor Ward 2 – Darwin Chatterson  
Councillor Ward 2 – Michael Alport  
Councillor Ward 2 – Dwight Fisher (Absent)  
Councillor Ward 3 – Dave Thauberger  
Councillor Ward 3 – Bob Burnett

Administrator – Gail E. Sloan  
Assistant Administrator – Mary Lynn Paquette

**CALL TO ORDER**

A quorum being present, Mayor Weekley called the meeting to order at 7:00pm.

**DELEGATIONS**

At 7:10 p.m. Dick Teece of the Katepwa Lion's Club attended the meeting to request permission to use the District signs for the Adopt a Highway Program. Mr. Teece thanks Council for their support of the Lion's Annual Fish Derby.

At 7:15 pm Lindsey Longstaff on behalf of Get Active Glenwood attended the meeting to provide an update on fundraising events they will be hosting this summer and request Council's approval to hold the events on Public Property.

The first event is a Community BBQ at the Glenwood Circle on June 29, 2014 from 4:30 pm – 8:30 pm. They will be projecting the Roughrider Game on a big screen, hotdogs and burgers will be available to purchase and they will be applying for a liquor permit. The second event is on July 12, 2014 and will run from 9:00 am to 11:00 am which will include an Angler Breakfast and a presentation from Jeff & Jason Matity of matitysgetfishing.com on how to fish the Qu'Appelle Lakes. The Group is requesting permission to use the Gazebo in Sandy Beach Park.

**CORRECTIONS OF MINUTES**

51/2014

**Chatterson** THAT the minutes of the regular meeting of council held on April 22, 2014 be corrected by changing the numbers "1518-1642" to "1617-1642" and changing "\$250,168.61" to "\$84,758.61" and adding the words "and



further; THAT Cheque No. 1581-1616 and online payments in the amount of \$159,855.94 be ratified at this meeting after the word “presented” in resolution No. 37/2014.

**Carried.**

**52/2014**

**MINUTES**

**Chatterson** THAT the minutes of the regular meeting of council held on April 22, 2014 be approved as corrected.

**Carried.**

**ACCOUNTS**

**53/2014**

**Chatterson-** THAT cheque No. 1643-1676 and online payments totaling in the amount of \$29,373.91 be approved as presented at this meeting.

**Carried.**

**At 7:30 pm the meeting was called into open session.**

Tom Templeton talked about the proposed Lake Street Lease Agreement between the District and the rudiments along the registered Right of Way on the lake front at Sandy Beach.

Marian Robillard asked for clarification on the Water Berm Grant money that is outstanding. Council advised that due to out of scope emergency “the Landfill Fire” and the Line of Credit not being set up the funds are limited. Administration advised that as soon as the Line of Credit was approved by the Saskatchewan Municipal Board the District would issue the cheques.

**At 7:40 pm the meeting was called back to regular session.**

**BYLAW NO. 2014-03 ZONING MAP AMMENDMENT (BERRY HILLS ESTATES**

**54/2014**

**Chatterson** - THAT Bylaw No. 2014-03 being a bylaw to amend the Zoning Map (Pt NW 18-19-12 W2 Ext 165 & Ext 166) from Urban Reserve to R1 Residential be read a first time.

**Carried.**

**55/2014**

**Burnett** - THAT Bylaw No. 2014-03 being a bylaw to amend the Zoning Map (Pt NW 18-19-12 W2 Ext 165 & Ext 166) from Urban Reserve to R1 Residential be read a second time.

**Carried.**

**56/2014**

**Thauberger** - THAT as per section 103(4) of *The Municipalities Act*, Bylaw No. 2014-03 be given three reading at this meeting.

**Carried Unanimously**

**57/2014**      **Weekley** - THAT Bylaw No. 2014-03 being a bylaw to amend the Zoning Map (Pt NW 18-19-12 W2 Ext 165 & Ext 166) from Urban Reserve to R1 Residential be given third and final reading.

**Carried.**

**2013 AUDITED FINANCIAL STATEMENTS**

**58/2014**      **Chatterson** - THAT the District of Katepwa do hereby acknowledge the presentation of the draft Audited Financial Statements and supporting schedules of this Municipality with amendments to correct the School Liability Accounts for the year 2013 and further; THAT we authorize the Mayor and CAO to sign and return the Management Letter as presented to the District's Auditor Mintz & Wallace Chartered Accountants LLP for ratification.

**Carried.**

**2014 BUDGET AND MILL RATE**

**59/2014**      **Chatterson-** THAT the District of Katepwa do hereby adopt the 2014 operating and capital budget attached to an forming part of these minutes; and further THAT the Administrator be hereby authorized to levy a municipal mill rate of 5.8 on all taxable assessment in the municipality.

**Carried.**

**BYLAW NO. 2014-02 MINIMUM TAX**

**60/2014**      **Burnett** - THAT Bylaw No. 2014-02 being a bylaw to Establish a Minimum Tax be read a first time.

**Carried.**

**61/2014**      **Alport** - THAT Bylaw No. 2014-02 being a bylaw to Establish a Minimum Tax be read a second time.

**Carried.**

**62/2014**      **Weekley** - THAT as per section 103(4) of *The Municipalities Act*, Bylaw No. 2014-02 be given three reading at this meeting.

**Carried Unanimously**

**63/2014**      **Penny** - THAT Bylaw No. 2014-02 being a bylaw to Establish a Minimum Tax be given third and final reading.

**Carried.**

**EDUCATION PROPERTY TAX MILL RATES 2014**

**64/2014**      **Weekley** - THAT we do acknowledge the 2014 Education Property Tax Mill Rates as follows:

Agricultural Property	2.67 mills
Residential Property	5.03 mills
Commercial/Industrial	8.28 mills
Resource (oil and gas, mines and pipelines)	11.04 mills

**Carried.**

**65/2014**      **CHEQUE NO. 1649 – CANCELLATION**  
**Burnett** - THAT we do cancel cheque No. 1649 to Fred Weekley in the amount of \$ 603.26 due to a signing error.

**Carried.**

**REPORTS**

**Committee Reports:-**

**Mayors –**

**Public Works –** Gravel East Maples, Cedar Villa

**Environment –**

**Recreation –**

**Finance and Policy –** Nil

**EMO –** Nil

**Bylaws/Protective services –** Nil

**Communications/Newsletter –**

**Hospital –** Nil

**Community Planning –** Nil

**ED Tax –** Nil

**Library –** Nil

**Staff Reports**

**Administrator-** No Report

**Maintenance Foreman Report –** No Report

**66/2014**      **APPROVAL TO DISCHARGE FIREARMS**  
**Penny** - THAT the District of Katepwa authorize Rand Norton and Jerry Stremick to discharge firearms with the boundaries of the District of Katepwa as per Bylaw No. 13-05.

**Carried.**

**67/2014**      **FORT QU'APPELLE DISTRICT LIONS – SPLASH PARK**  
**Burnett** - THAT the District of Katepwa do deny the request for financial support of the Fort Qu'Appelle & District Lions Splash Park.

**Carried.**

**68/2014**      **HONEY BEE DAY –REQUEST FOR SUPPORT**  
**Burnett** - THAT the District of Katepwa do table consideration of the request for support in the Proclamation of May 29, 2014 as the Day of the Honey Bee.

**Carried.**

**69/2014**      **SPRA 2014 MEMBERSHIP**  
**Weekley** - THAT the District of Katepwa do renew the annual membership to the Saskatchewan Parks & Recreation Association (SPRA) for 2014 in the amount of \$50.00.

**Carried.**



- 70/2014**      **MARY LYNN PAQUETTE – COMPLETION OF LG 206**  
**Chatterson** - THAT the District of Katepwa do reimburse ML Paquette \$ 689.50 for the successful completion of her LG 206.  
**Carried.**
- 71/2014**      **BALCARRES FIRE PROTECTION AGREEMENT -AMENDMENT**  
**Penny** - THAT the District of Katepwa do acknowledge the amendment to the Fire Protection Agreement with the Balcarres Rural Fire Protection Association as Schedule “B” increasing the Fighter Rate to \$25.00 hour and further; THAT we do authorize the Mayor and CAO to initial the amendments.  
**Carried.**
- 72/2014**      **LANDFILL RATES**  
**Penny** – THAT the Landfill Rates be set as follows:  
Cars and Vans - \$5.00  
Small Utility Trailers - \$10.00  
½ Ton Trucks - \$10.00  
1-Ton Trucks and Large Trailers - \$20.00  
3-Ton Trucks/Tandems– \$100.00  
Semis - \$300.00  
Clean Fill – No Charge  
**Carried.**
- 73/2014**      **MAINTENANCE BUILDINGS & LANDFILL LOCKS**  
**Weekley** – THAT the locks be changed on the Districts Maintenance Buildings and landfill.  
**Carried.**
- 74/2014**      **ANGLER BREAKFAST – JULY 12, 2014 SANDY BEACH GAZEBO**  
**Zahorski** – THAT we do approve the request from Lindsey Longstaff on behalf of the Get Active Glenwood Group to host a Angler Breakfast on July 12, 2014 from 9:00 am to 11:00 am at the Districts’ Gazebo and Park in the Sandy Beach Subdivision.  
**Carried.**
- 75/2014**      **RIDER GAME PARTY – GLENWOOD CIRCLE**  
**Zahorski**– THAT we do approve the request received from Lindsey on behalf of the Get Active Glenwood Group to host a Rider Game Party in the Park located at the Glenwood Circle on June 29, 2014 from 4:30 pm – 7:30 pm and further; THAT we do approve the request for a liquor permit to be obtained for the designated hours of 4:30 pm to 7:30 pm subject to all requirements being met under the Liquor Permit.  
**Carried.**



**75/2014**      **BOAT DOCK – MUNICIPAL RIGHT OF WAY**  
**Burnett** – THAT we do not permit any boat docks or vessels to be placed on any Municipal Right of Way

**Carried.**

**Next Meeting: -**  
May 26, 2014 at 7:00pm – Katepwa Center

**76/2014**      **ADJOURNMENT**  
**Chatterson** THAT this meeting adjourns at 11:00pm

**Carried.**

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Mayor

  
\_\_\_\_\_  
Administrator

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: Bank1 - Main Demand</b>					
Computer Cheques:					
1643	5/ 1/2014	April Payroll - Ben Behnke			
1644	5/ 1/2014	April Payroll -Gail E. Sloan			
1645	5/ 1/2014	April Payroll-Mary Lynn Paquet			
1646	4/30/2014	ACHIEVE TRAINING CENTRE 2302 training	achieve training for ML	199.50	199.50
1647	4/30/2014	BERNARD BEHNKE April expenses	hose for pump for lagoon	17.59	
		alarm battery	alarm battery	13.95	
		gas April	gas for maint truck	345.01	
		truck wash	wash maint truck	5.00	381.55
1648	4/30/2014	DOUG LEMCKE 50 pump reprs	lagoon pump repairs	128.58	128.58
1649	4/30/2014	F. WEEKLEY April expenses	April expenses	603.26	603.26
1650	4/30/2014	HIGHWAY 1 WELDING INC 025229	graders repairs	433.13	433.13
1651	4/30/2014	MEPP April pension	April pension payment	1,453.42	1,453.42
1652	4/30/2014	MARY LYNN PAQUETTE April mileage	mileage for April 2014	90.00	
		April expenses	postage expenses	11.55	101.55
1653	4/30/2014	PARCS 2014 member	parcs renewal membership	600.00	600.00
1654	4/30/2014	PLATINUM ONE ENTERPRISES contract 468233	EMO	525.00	525.00
1655	4/30/2014	SASKPOWER Apr 23 bill	street lites south katepwa	543.71	
		bill apr 23	ktpwa maint garage	265.32	
		Apr 22 bill	ktpwa dump yard	32.41	
		April 22 bill	quonset maint garage	36.59	
		April 23 bill	katepwa lake str lites	1,357.75	
		bill Apr 22	sandy beach str lites	535.46	
		April 23 billin	village 345 edwyn office	31.61	2,802.85
1656	4/30/2014	SHELLEY BERGQUIST Apr 22 clean	library and office cleaning	40.00	40.00
1657	4/30/2014	Sherwood Co-op Home Centre april 26 maint	led bulbs yellow paint	93.74	
		apr 25 maint	Led bulbs library	169.68	263.42
1658	4/30/2014	SaskEnergy April bill	energy bill for Apr 14	261.67	261.67
1659	4/30/2014	ROYAL CANADIAN LEGION			

2001.99  
2994.54  
1958.81

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Report Date  
5/13/2014 8:34 AM

District of Katepwa  
List of Accounts for Approval  
As of 5/13/2014  
Batch: 2014-00014 to 2014-00016

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		legion ad	ad in veterens book	195.00	195.00
1660	4/30/2014	Gail Sloan			
		Feb-April	Feb-April expenses	276.89	276.89
1661	4/30/2014	SUMA			
		May 2014 & corr	May Benefits & clean up previo	1,295.50	1,295.50
1662	4/30/2014	TOWN & COUNTRY BUILDING INS			
		3845 hamilton	building inspections	210.00	
		3846 fellner	building inspections	236.25	
		3848 peter	building inspections	78.75	525.00
1663	4/30/2014	UMMAS			
		convention 2014	urban munic membershp	189.00	189.00
1664	5/ 9/2014	BALCARRES & DISTRICT FIRE ASSI			
		fire agree 2014	district & rural fire protect	7,500.00	7,500.00
1665	5/ 9/2014	Commissionaires South Sask Div			
		apr hrs May 2	bylaws comminsionaire	660.00	660.00
1666	5/ 9/2014	FRIES TALLMAN LUMBER			
		6276092lumber	lumber	90.28	90.28
1667	5/ 9/2014	F. WEEKLEY			
		expenses apr	expenses	603.26	603.26
1668	5/ 9/2014	ISC SERVICES			
		apr 30 14	land title searches	200.00	200.00
1669	5/ 9/2014	LORAAS DISPOSAL			
		7238461 apr 30	recycle bins	1,348.57	1,348.57
1670	5/ 9/2014	MUNISOFT MUNICIPAL SOFTWARE			
		apr 25 may 6	MUNISOFT	30.07	30.07
1671	5/ 9/2014	Norton Septic			
		04 pumpout	office and library pumpout	52.00	52.00
1672	5/ 9/2014	ROBO SALES & SERVICE LTD			
		apr 30 may 6	gas in april maint	260.75	260.75
1673	5/ 9/2014	Sherwood Co-op Home Centre			
		May 2/14	landfill mouse catchers	19.79	
		May 7/14	safety gloves maint	18.68	38.47
1674	5/ 9/2014	SaskTel			
		Apr 28 May 6	land line phone	295.44	295.44
1675	5/ 9/2014	TOWN OF BALCARRES			
		Balcarres fire	town of balcarres fire agree	7,500.00	7,500.00
1676	5/ 9/2014	TOWN & COUNTRY BUILDING INS			
		3851 bullivant	building inspections	215.25	
		3855 noble	building inspections	78.75	
		3853 johnston	building inspections	115.50	
		3854 sychena	building inspections	110.25	519.75
				Total for Bank1:	29,373.91

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Report Date  
5/13/2014 8:34 AM

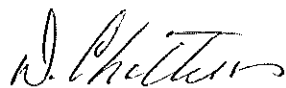
District of Katepwa  
List of Accounts for Approval  
As of 5/13/2014  
Batch: 2014-00014 to 2014-00016

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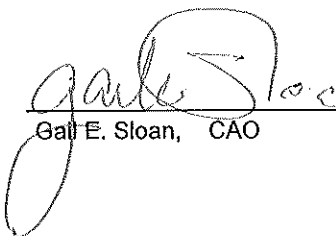
Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Certified Correct This May 12, 2014



Fred Weekley, MAYOR



Gal E. Sloan, CAO