

Minutes of a Regular Meeting of
Council of the District Of Katepwa
Held on May 15, 2018 in the Katepwa Center

Present:

Mayor – Don Jewitt
Councillor Ward 1 – Vacant
Councillor Ward 1 – Vacant
Councillor Ward 2 – Darwin Chatterson
Councillor Ward 2 – Michael Alport
Councillor Ward 2 – Dennis Temple
Councillor Ward 3 – Dave Thauberger
Councillor Ward 3 – Tim Stoll

Administrator – Laurie Rudolph

CALL TO ORDER

A quorum being present Mayor Jewitt called the meeting to order at 7:04pm.

AGENDA

110/2018

ALPORT - THAT the agenda be accepted with the following:

Additions:

Delegation:

8:15p.m. Rick Holmes

New Business:

10.12 Fence – Public Access – Blk/Par AA Plan 01SE30033

10.13 Louise Crescent Roadway

10.14 Katepwa Trans Trail – June 30th – EMO/Safety

Correspondence:

11.10 Government of Saskatchewan – Ministry of Gov't Relations

11.11 May 10, 2018 Letter - Questions & Request for Copy of Documents

11.12 Katepwa & District Lions Club – Pilot Butte Rodeo Signage

Deletions:

Unfinished Business:

12.2 May 10, 2018 Letter – Questions & Request for Copy of Documents

Carried.

OPEN SESSION:

Maintenance Supervisor Rick Weber presented his monthly report, his duties included installing volleyball and tennis court nets, and tether ball at Breese Park, relocating gazebos, removal and repair of picnic table at top of hill Hwy 56, placement of garbage can at top of hill Hwy 56, locating two benches at Breese Park ball diamond area, removal of Christmas lights at office/library, lowering flags for half mast, replacement of old flags at Breese Park and office/library, erecting District signage at maintenance quonset, replacement of

taps at library, pickup and delivery of water bottle to library, placement of steps on waste collection trailer, clean up of maintenance shed, locating EMO trailer at maintenance shed, placement of dock at Sandy Beach, hauling of bagged leaves from golf course, emptying garbage cans along dog trail, travel to Regina for bobcat, waste collection, and water testing.

DELEGATION:

Greg Wallace attended the meeting at 7:14p.m. to request Council's permission to locate his recreation vehicle on his vacant lot for temporary use while completing subdivision work and finalizing the sale of lots. He left the meeting at 7:17p.m.

111/2018

GREG WALLACE – PERMISSION OF RECREATION VEHICLE

THAUBERGER – THAT Greg Wallace be permitted to locate his recreation vehicle on his vacant lot within the Cedar Villa Estates Subdivision for temporary use while completing subdivision work and finalizing the sale of lots; and that Greg provide an update and it be revisited at the August Regular meeting.

Carried.

DELEGATION:

Rick Holmes attended the meeting at 7:20p.m. to provide an update on the completed Emergency Measures Manual, information of the upcoming meeting with the Balcarres Fire Chief, and to notify of the proposed dates in June for AED training. He left the meeting at 7:28p.m.

112/2018

MINUTES

CHATTERSON - THAT the minutes of the April 17, 2018 Regular Meeting of Council be approved as presented.

Carried.

113/2018

ACCOUNTS PAYABLE

ALPORT - THAT cheques 3840 to 3862 in the amount of \$13,351.55, direct payments of \$7434.08, and the April 2018 payroll in the amount of \$8770.55 be approved as presented.

Carried.

114/2018

BANK RECONCILIATION AND STATEMENT OF REVENUE & EXPENDITURES

STOLL - THAT the Bank Reconciliation for the month of April 2018 be approved as presented.

Carried.

115/2018 **MICHELE PLACE SUBDIVISION – LOUISE CRESCENT**
STOLL – THAT Larry McLeod be contacted to have gravel placed along Louise Crescent within the Michele Place subdivision.

ALPORT – THAT the motion be amended to replace Larry McLeod with Michael Stecyk.

Carried.

116/2018 **COMMITTEE REPORT**
THAUBERGER - THAT the Committee Reports be accepted as presented.

Carried.

117/2018 **PHASE 1, PARCEL B, PLAN 101478179, NW ¼ 28-19-12 W2M BERRY HILL DEVELOPMENTS**
THAUBERGER – THAT the original decision agreed upon by previous Council to forego the per lot servicing fee of \$3000.00 for Lot 3, Block 1 Plan 101954707, Lot 3, Blk 2 Plan 101954707, and Lot 14, Blk 1 Plan 101954707 in the Phase 1, Parcel B, Plan 101478179, NW 1/4 28-19-12 W2M Berry Hill Developments Subdivision in lieu of the exchange of lots for the triangular piece of land be approved.

Carried.

118/2018 **101105097 SASKATCHEWAN LTD. – SERVICE FEE REIMBURSEMENT**
ALPORT – THAT 101105097 Saskatchewan Ltd. be reimbursed the servicing fee of \$3000.00 paid for Lot 1, Blk 2 Plan 101954707 in lieu of lands still remaining under the corporation name of 101105097 Saskatchewan Ltd.

Carried.

119/2018 **PLAINSVIEW CREDIT UNION – 24 MONTH TERM**
STOLL – THAT the CAO authorize the Plainsview Credit Union to transfer monies from the District's cusave account into a 24 month term; and that the District's line of credit be used if additional monies are required before the expiration of the term.

Carried.

DELEGATION:

Brion Brandt attended the meeting at 7:57p.m. to provide a presentation on the proposed seal and resurfacing of the tennis court at Breese Park and provided the estimated cost of \$15,000 to \$17,000 to complete the work. He left the meeting at 8:07p.m.

- 120/2018 BREESE PARK TENNIS COURT SEAL AND RESURFACE**
STOLL – THAT the \$8,585.00 in the District’s Recreation – Green Space reserve be allocated towards the seal and resurfacing of the tennis court in Breese park, and subject to the District receiving approval for grant funding through the Richardson Pioneer Foundation the remainder of the cost be paid from the grant funding.
Carried.
- 121/2018 BREESE PARK TENNIS COURT SEAL AND RESURFACE - RESCINDED**
THAUBERGER – THAT Resolution #120/2018 be rescinded.
Carried.
- 122/2018 BREESE PARK TENNIS COURT SEAL AND RESURFACE FUNDING**
STOLL – THAT subject to the District receiving approval for grant funding through the Richardson Pioneer Foundation, the seal and resurfacing of the tennis court in Breese park be paid out of the grant funding.
Carried.
- 123/2018 CODE OF ETHICS/REGISTERED LETTER**
ALPORT - THAT New Business item 10.3 Code of Ethics/Registered Letter be discussed in a closed meeting.
Carried.
- 124/2018 STAFF REPORT**
ALPORT - THAT the Staff Report be accepted as presented.
Carried.
- 125/2018 BYLAW ENFORCEMENT OFFICER SERVICES**
TEMPLE – THAT the Katepwa RV Park be responsible for obtaining and arranging their own bylaw officer services; and that the District provide the Katepwa RV Park with the bylaw officer’s contact information currently used by the District.
Carried.
- 126/2018 NEWSLETTER & NEWSLETTER EMAIL – BUSINESS ADS**
TEMPLE - THAT the placement of business ads not be permitted in the District newsletter or on the newsletter email.
Carried.
- 127/2018 BYLAW NO. 4-2018 FIRE RESTRICTION OR FIRE BAN**
STOLL - THAT Bylaw 4-2018, being a bylaw to enact a Fire Restriction or Fire Ban be read a first time.
Carried.

- 128/2018** **BYLAW NO. 4-2018 FIRE RESTRICTION OR FIRE BAN**
CHATTERSON - THAT Bylaw 4-2018, being a bylaw to enact a Fire Restriction or Fire Ban be read a second time.
Carried.
- 129/2018** **BYLAW NO. 4-2018 FIRE RESTRICTION OR FIRE BAN**
THAUBERGER - THAT Bylaw 4-2018, being a bylaw to enact a Fire Restriction or Fire Ban be given three readings at this meeting.
Carried Unanimously.
- 130/2018** **BYLAW NO. 4-2018 FIRE RESTRICTION OR FIRE BAN**
TEMPLE - THAT Bylaw 4-2018, being a bylaw to enact a Fire Restriction or Fire Ban be read a third time and adopted.
Carried.
- 131/2018** **AAA SEWER SERVICE – LIQUID WASTE DISPOSAL PERMISSION**
ALPORT - THAT the date of September 30, 2020 be indicated as the permission date on the Water Security Agency – Liquid Waste Disposal Permission Form for AAA Sewer Service.
Carried.
- 132/2018** **FENCE – PUBLIC ACCESS – BLK/PAR AA, PLAN 01SE30033**
TEMPLE - THAT a letter be sent to the property owner at Blk/Par AA, Plan 01SE30033 to remind of resolution #21/2018 passed at the January 16, 2018 regular meeting, to request for the removal of the portion of fence extending beyond the vegetation line, and to notify of the District contacting the conservation officer to perform an inspection of the area.
Carried.
- 133/2018** **PARCEL TIE – LOT 32, PLAN W5146 & LOT 11, BLK 3 PLAN AN3651**
THAUBERGER – THAT the request for the parcel tie of Lot 32 Plan W5146 and Lot 11, Blk 3 Plan AN3651 be approved.
Carried.
- 134/2018** **ANNEXATION REQUEST – R.M. OF INDIAN HEAD NO. 156**
CHATTERSON – THAT the request by the R.M. of Indian No. 156 for the annexation of Parcels #153470437 and 111705869 be approved in principle; a certified complementary resolution be provided after the public meeting; and the compensation be set at a lump sum payment of 15 years times the current year municipal property tax portion, and the payment of the lump sum be paid upon the effective date of the approved alteration of municipal boundaries application.
Carried.

- 2018 EDUCATION MILL RATES**
- 135/2018** **CHATTERSON** – THAT the 2018 Education Mill Rates for Agricultural of 1.43 mills; Residential of 4.12 mills; Commercial/Industrial of 6.27 mills; and Resource of 9.68 mills be acknowledged.
- Carried.**
- SASK ENERGY MUNICIPAL SURCHARGE**
- 136/2018** **CHATTERSON** – THAT a letter be sent to the Ministry of Government Relations to notify of the District wishing to opt out of receiving the Sask Energy Municipal Surcharge.
- Carried.**
- MAY 10, 2018 LETTER – QUESTIONS & REQUEST FOR COPY OF DOCUMENTS**
- 137/2018** **ALPORT** – THAT the individual be provided with written notes that may have been made by the CAO of the verbal reports by Council pertaining to the disposition of the landfill property from June 2015 and including to the end of December 2017.
- Carried.**
- CORRESPONDENCE REPORT**
- 138/2018** **ALPORT** - THAT the correspondence report be accepted as presented.
- Carried.**
- LAKESIDE CONDOMINIUM CORP. – COMMUNITY DOCK**
- 139/2018** **THAUBERGER** – THAT the Lakeside Condominium Corporation be authorized to proceed with the purchase and installation of a community dock for Michele Place subdivision, subject to the community dock being situated within the water and the installation following the conditions set out in the permit approval by Water Security Agency.
- Carried.**
- RESOLUTION #105/2018 – LANDFILL PROPERTY – MEMORANDUM OF UNDERSTANDING**
- 140/2018** **THAUBERGER** - THAT resolution #105/2018 be rescinded and the decision of landfill property – memorandum of understanding be revisited at a later date.
- Carried.**

KATEPWA & DISTRICT LIONS CLUB – PILOT BUTTE RODEO SIGNAGE

141/2018 **THAUBERGER** – THAT the Katepwa & District Lions Club be permitted to place a Pilot Butte Rodeo sign by the portable sign area within the District boundaries, subject to the club receiving approval of the Ministry of Highways & Infrastructure, performing a line locate, and the signage being erected only for the one year.

Carried.

CLOSED MEETING - CODE OF ETHICS/REGISTERED LETTER

142/2018 **CHATTERSON** - THAT we recess, and deliberations continue in a closed meeting at 10:34p.m. to 11:00p.m. as per Part III Section 14(1)(d) of *The Local Authority of Freedom of Information and Protection of Privacy Act*.

Carried.

RISE FROM CLOSED MEETING

143/2018 **ALPORT** – THAT Council rise from the closed meeting and reconvene the regular meeting at 11:03p.m.

Carried.

ADJOURNMENT

144/2018 **ALPORT** - THAT the meeting now be adjourned at 11:13p.m.

Carried.

Next Meeting: - June 19, 2018 at 7:00pm – Katepwa Center

Mayor

Administrator