



**District of Katepwa
Meeting Minutes
Regular Meeting June 18, 2019 - 07:00 PM**

Minutes of a Regular Meeting of
Council of the District Of Katepwa
Held on June 18, 2019 in the Katepwa Center

Present:

- Mayor – Don Jewitt
- Councillor Ward 1 – Murdoch MacPherson
- Councillor Ward 1 – Darren Cyca
- Councillor Ward 2 – Darwin Chatterson
- Councillor Ward 2 – Mike Alport
- Councillor Ward 2 – Dennis Temple
- Councillor Ward 3 – Dave Thauberger
- Councillor Ward 3 – Tim Stoll
- CAO – Gail E. Sloan

1 Call to Order

A quorum being present Mayor Jewitt called the meeting to order at 7:07 pm.

2 Approval/Additions/Deletions to Agenda

182/2019 Councillor Alport

THAT the agenda be accepted as presented with the following additions:
233 Smith Street - Clearing of Municipal Reserve
222 Smith Street - Clearing of Municipal Reserve

CARRIED

3 Adoption of Minutes

183/2019 Councillor Thauberger

THAT the minutes of the May 21, 2019 Regular Meeting of Council be approved as presented.

CARRIED

4 Public/Open Session

Garbage collection has been picking up now. Rick asked that a reminder be included in the newsletter advising that the garbage is to be out in the lidded bins by 6:00 am. Water testing has been good, the quarterly sample has been done and sent in. Rock was placed at the lagoon in the southwest and northeast corner plus placed on one side of dumping pad to shore up the bank. They have been busy cutting grass, weed trimming was done. They finished grading and graveling the roads before the dust control was applied. Maintenance on the equipment and truck was done. They installed the dead end sign at Willow Avenue in Sandy Beach. They will be painting the rumble strips throughout the District.

184/2019 **4.1 Maintenance Supervisor - Monthly Report**
Councillor Thauberger

THAT the Maintenance Supervisors report be accepted as presented.

CARRIED

5 Delegations

5.1 7:30 Trans Canada Trail - Ed Coulthard

Ed Coulthard, Donna Brunskil and Ray Heil attended the meeting to discuss the Trans Canada Trail Committee and what their plans are for the next year.

They have been working hard this year on fundraising, the House Tour on June 9, 2019 was well attended and they cleared \$11,000, they anticipate July 1st Paving the Way Walkathon will be another big fundraiser for the year.

The Committee has received grant approval from the "Great Trail" formerly the Trans Canada Trail up to \$39,000. The grant will be paid out at a 35 % rate (for every dollar spent they will received .35 cents)

They are asking if the District would consider providing any funding towards the Paving the Way for the 2019 season, any moneys that are donated will qualify under the grant program.

The committee would like to keep a three (3) year operating cash balance in their account if possible.

They plan to pave this fall until they run out of money starting at the sunset store area and going south. The paved trail is a benefit to those people with strollers and wheelchairs, as well as young kids on bicycles. Other plans include installing counters on the trail to determine the amount of traffic on average.

5.2 7:45 pm Wayne Williamson Re: Petition to Council to Pave Maples Road

Wayne Williamson attended the meeting to bring forward a petition for paving Maples Road. The petition was signed by 33 residents that live on Maples Road. Since 2009 there have been 10 new cottages, 3 new ones this year. Council thanked Mr. Williamson for attending the meeting and advised that they are in the process of having a Road Assessment completed throughout the District and this section of road is included in the assessment review.

6 Public Hearing/Meeting

NONE

7 Communications/Correspondence

185/2019 Councillor Chatterson

THAT the communications/correspondence report be accepted as presented.

CARRIED

8 Financial Reports

8.1 Bank Reconciliation & Stmt of Monthly Activities

186/2019 Councillor Chatterson

THAT the Bank Reconciliation and Statement of Revenues and Expenditures for the month of May 2019 be approved as presented.

CARRIED

8.2 Accounts Payable

187/2019 Councillor Temple

THAT cheques #4346 to #4387 in the amount of \$220,257.54, direct payments of \$2,611.31 and the May 2019 payroll in the amount of \$12,880.02 be approved as presented.

CARRIED

9 Administration Report

188/2019 Councillor Stoll

THAT the Administration Report be accepted as presented.

CARRIED

10 Committee Reports

Councillor Temple: The Katepwa Lions Club have asked for permission to install a sign at the Lions Park in Katepwa Beach. Council recommended that the sign be installed on the park property rather than in the road allowance.

Councillor MacPherson: Attended the CLDPC meeting, they are having similar issues with Geo technical reports not providing council clear direction on whether lands are suitable for rezoning and developing.

Councillor Thauberger: Wanted to thank the Communities in Bloom group for their hard work in planting the flower pots and organising the watering. The flower pots look beautiful.

Councillor Chatterson: NVWMA meeting. They discussed the recycle bin located on the corner of Elm Street and Regina Avenue in Katepwa Beach. They agreed to not charge the District a monthly fee, however they will not be up sizing the bin. The Library Committee will be purchasing the annual allotment of books this upcoming week.

Councillor Stoll: Landfill decommissioning and closure, He has been working with Bill Jealous on the options for clay and hauling. He recommending the contracts be awarded. It was suggested that Council hold off awarding any contracts until the office received correspondence back regarding the grant application that was submitted for the landfill decommissioning.

Councillor Alport: No Report

Mayor Jewitt: During a recent tour of the District he found an orange substance in the lagoon. He asked administration to contact the septic haulers requesting that if the haulers see anything that looks like it could be a contaminate they contact the office immediately and provide details along with the address from the pickup.

10.1 Committee Reports

189/2019 Councillor Alport

THAT the Committee Reports be accepted as presented.

CARRIED

11 Unfinished Business

At the May meeting Council tabled this decision until they could verify the number of outbuildings on the property.

11.1 # Jackson Bay - Lot Consolidation

190/2019 Councillor Chatterson

THAT we do approve the request for lot consolidation of Lots 1 to 3, Blk 4 Plan 88R07413.

CARRIED

11.2 Building Bylaw No. 2019-03 2nd Reading

191/2019 Councillor MacPherson

THAT Bylaw No.2019-03, being a bylaw to provide for uniform building be read a second time.

CARRIED

- 11.2.1 Building Bylaw 2019-03 3rd Reading**
192/2019 Councillor Thauberger
THAT Bylaw No. 2019-03 being a bylaw to provide for uniform building be read a third time and adopted.
CARRIED
- 11.3 143 Park Street - Order to Remedy October 2017**
193/2019 Councillor Temple
THAT we do instruct the Administration to have the solicitor prepare a written Notice to the Owner stating he has 90 days to pick up his personal property or it shall be considered unclaimed, therefore becoming personal property of the Municipality. If the owner fails to retrieve the within the 90 days then it would be deemed to become the property of the District and it can be sold.
CARRIED
- 11.4 Road Assessment 2019 - WSP**
194/2019 Councillor MacPherson
THAT we acknowledge the draft Condition Assessment Report submitted by WSP date June 14, 2019, and further that we do set up a meeting with WSP at 6:00 pm on July 3, 2019 in Council Chambers to discuss the Report and what steps Council needs to take to move forward with the paving projects for the 2019 season.
CARRIED
- 11.5 Meeting Recess**
195/2019 Councillor Cyca
THAT the meeting recess at 9:09 pm.
CARRIED
- 11.6 Meeting Reconvene**
196/2019 Councillor Thauberger
THAT this meeting reconvene at 9:15pm
CARRIED
- 11.7 Tennis Court Site Inspections - Breese Park & Sandy Beach**
197/2019 Councillor Stoll
THAT we do approve the increase of \$1900 plus any applicable taxes for resurfacing the Tennis Courts at Breese Park and Sandy Beach as submitted by Jones-Konihowski Enterprise Inc.
CARRIED
- 11.8 Poplar Drive Road @ Michelle Place**
198/2019 Councillor Thauberger

THAT we instruct Administration to contact Water Security Agency to discuss options for relocating/adding an additional gate on Poplar Drive after the road has been straightened.

CARRIED

11.9 159 Katepwa Road - Order to Remedy - SIGN OFF
 199/2019 Councillor Stoll

THAT we do accept the remedial work that was undertaken by the property owners at 159 Katepwa Road, Lot 10, Block 5, Plan FN607 as per the Order to Remedy dated April 18, 2019 and advise the property owner that the work was accepted as completed.

CARRIED

12 New Business

12.1 Tax Enforcement List - 2018 Arrears
 200/2019 Councillor Temple

THAT Council accept the list of lands in arrears as presented, and to exclude from the list of lands properties in which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy. THAT TAXservice be authorized to handle the Tax Enforcement proceedings on behalf of the District of Katepwa.

Roll Number	Property Description	Current	Arrears	Interes
00000138 000	20 1 101504001	893.08	1,401.59	210.24
00000219 000	06 05 60R18143	632.03	525.63	78.84
00000223 000	02 06 60R18143	386.81	2,261.21	339.18
00000266 000	8 2 AS1082	370.39	2,540.47	381.08
00000418 000	15-19 08 AN3651	3,793.22	3,793.22	568.98
00000495 000	13 19 79R00363	694.62	1,276.26	191.44
00000697 000	11 01 88R07413	538.47	538.47	80.77
00000713 000	09 02 88R07413	1,849.07	1,562.31	234.35

CARRIED

12.2 Audited Financial Statement 2018
 201/2019 Councillor Chatterson

THAT the Audited Financial Statement for the year ended December 31, 2018 be accepted as presented.

CARRIED

12.3 PBI - Certificate of Appointment
 202/2019 Councillor Alport

In accordance with the service agreement with Professional Building Inspections, Inc., the District of Katepwa hereby resolves to issue a Certificate

of Appointment for Dustin Masuk, a Licensed Building Official who is a resident of the Province of Saskatchewan.

CARRIED

203/2019 **12.4 Fire Ban Procedure**
Councillor Alport

THAT the District policy for enacting and removing a Fireban be by joint decision of the Mayor, the EMO Coordinator and the CAO.

CARRIED

204/2019 **12.5 District Lions Club Request for Reimbursement**
Councillor Thauberger

THAT we do approve payment of \$2,000 to the District Lions Club for the cost associated with the Lions Park Upgrades as per resolution # 336/2018

CARRIED

205/2019 **12.6 148 Katepwa Road - Order to Remedy DRAFT**
Councillor Stoll

THAT we do Instruct Administration to send an Order to Remedy to the Property owners 148 Katepwa Road, Lot 5-6, Block 1, Plan BF 5459

CARRIED

206/2019 **12.7 233 Smith Street - Clearing of Municipal Reserve**
Councillor Cyca

THAT we do instruct administration to send a follow up letter to the residents of 233 Smith Street in regards to the clearing of the Municipal Reserve adjacent to their property and request the area be roped off to ensure no vehicular traffic; and further THAT we continue to monitor the site for natural infilling.

CARRIED

207/2019 **12.8 222 Smith Street - Clearing of Municipal Reserve**
Councillor Cyca

THAT we do instruct administration to send a follow up letter to the residents of 222 Smith Street in regards to the clearing of the Municipal Reserve behind their property and request the area be roped off to ensure no vehicular traffic; and further THAT we continue to monitor the site for natural infilling.

CARRIED

208/2019 **12.9 Dagwood Road Allowance - Purchase of Trees**
Councillor Chatterson

THAT we authorise the purchase of infill trees to be planted at Dagwood Easement.

CARRIED

209/2019 **12.10 Resignation Letter - Councillor Chatterson**
Councillor Cyca

THAT we do accept, with regret, the resignation of Councillor Chatterson effective July 5, 2019.

CARRIED

210/2019 **12.11 By-election**
Councillor MacPherson

THAT the by-election be set for August 24, 2019 and the nomination day be set for Saturday July 20, 2019.

CARRIED

211/2019 **13 Adjournment**
Councillor Temple

THAT this meeting now be adjourned at 10:02 p.m.

CARRIED

14 Next Meeting

Next Meeting: July 16, 2019 @ 7:00 pm - Katepwa Centre

Mayor

Administrator