



**District of Katepwa
Meeting Minutes
Regular Council Meeting July 16, 2019 - 07:00 PM**

Minutes of a Regular Meeting of
Council of the District Of Katepwa
Held on July 16, 2019 in the Katepwa Center

Present:

- Mayor – Don Jewitt
- Councillor Ward 1 – Murdoch MacPherson
- Councillor Ward 1 – Darren Cyca
- Councillor Ward 2 – Darwin Chatterson
- Councillor Ward 2 – Dennis Temple
- Councillor Ward 3 – Dave Thauberger
- Councillor Ward 3 – Tim Stoll
- CAO – Gail E. Sloan

Regrets:

- Councillor Ward 2 – Mike Alport

1 CALL TO ORDER

A quorum being present Mayor Jewitt called the meeting to order at 7:05 pm.

2 APPROVAL/ADDITIONS/DELETIONS TO THE AGENDA
216/2019 Councillor MacPherson

THAT the agenda be accepted as presented with the following additions:

- 9. 1 Administrator Report & Computer Quote
- 11.7 WSP Canada - Road Paving 2019 Proposed Changes to Method
- 12.9 Jeske - 296 Grove Avenue - Request Overnight Parking July 19-21, 2019
- 12.10 Golf Carts
- 12.11 Chatterson Farewell
- 12.12 Advance Poll - for By-Election

CARRIED

3 ADOPTION OF MINUTES
217/2019 Councillor Thauberger

THAT the minutes of the June 18, 2019 Regular Meeting of Council and the minutes of the July 3, 2019 Special Meeting of Council be approved as presented.

CARRIED

4 PUBLIC/OPEN SESSION

4.1 Maintenance Supervisor - Monthly Report

218/2019 Councillor Temple

THAT the Maintenance Supervisor's written report be accepted as presented.

CARRIED

5 DELEGATIONS

5.1 7:45 pm Ron Coutts @ 22 Cypress Drive

Ron and Sheila Coutts attended the meeting to discuss their request to remove trees and brush on Municipal property to straighten out their driveway and accommodate the double garage. Currently their driveway is a single driveway and they are wanting to widen it. This would be approximately 4 feet of tree and bush the west side and 2 feet on the east side of the driveway. They are having a gas line installed and they were told by SaskEnergy that the trees would need to be cleared to install the gas line. They also would like the District to cut out the two (2) pine trees in the park adjacent to their property on the east side. Mayor Jewitt advised that Council had inspected the trees on July 3, 2019 and it was agreed at the time that the two pine trees will not be removed. Council are asking for a site plan of the area they are requesting to clear and a decision will be made based on the plan. It is difficult for Council to make a decision when they are not sure how much are they are wanting to clear.

Justin Highmoor attended to meeting to discuss the development at 101 Cypress Street.

5.2 101 Cypress Street - Condo Development

219/2019 Councillor Cyca

THAT we do acknowledge Town and Country Building Inspections Services Final Report dated July 2, 2019 for 101 Cypress Avenue as submitted, and further; THAT we acknowledge the Plan of Survey showing proposed surface building condominium Lot 1, Block 2, Plan AS1082 as submitted by Midwest Survey's, and further; THAT we do advise the proponent that as per the site plan submitted, landscaping on the lot will be require to accommodate 8 private parking spaces within the property lines.

CARRIED

Don Howden attended the meeting to request approval to install trail signs along Uplands drive on existing posts as well as install a sign at the beginning of the Hillside Trail at Highway 56 and the 619 grid.

5.3 7:30 pm Don Howdon - Trail Signs on Uplands Drive

220/2019 Councillor Thauberger

THAT we do approve the request to install directional signage for the Cut-out Coulee Trail along Uplands Drive on existing posts, as well as a sign for the Hillside Trail at Highway 56 and the 619 Grid.

CARRIED

6 PUBLIC HEARING/MEETING - NONE

7 FINANCIAL REPORTS

7.1 Bank Reconciliation & Statement of Revenues & Expenditures

221/2019 Councillor Thauberger

THAT the Bank Reconciliation and Statement of Revenues and Expenditures for the month of June be approved as presented.

CARRIED

7.2 Accounts Payable

222/2019 Councillor Temple

THAT cheques #4388 to #4457 in the amount of \$697,354.97, and the June 30th, 2019 payroll in the amount of \$14,100.01 be approved as presented.

CARRIED

8 COMMUNICATIONS/CORRESPONDENCE

223/2019 Councillor Temple

THAT the communications/correspondence report be accepted as presented.

CARRIED

8.1 Cedar Villa - Drainage work

224/2019 Councillor Thauberger

THAT we do authorise Councillor Stoll to direct Public Works department to do remedial drainage work in Cedar Villa.

CARRIED

8.2 101 Cypress Street - Culvert Requirements

225/2019 Councillor Stoll

THAT we do advise the property owner at 101 Cypress Street the District will install a 50 foot culvert, 16 inch in diameter to access the property on Cypress Street, and further; THAT the property will be invoiced 50 % of the cost upon installation, and Further; THAT we do instruct administration to contact Corey's Excavating and Maintenance to obtain a quote for the work.

CARRIED

8.3 Zahorksi - Overnight Parking Request

226/2019 Councillor Thauberger

THAT we do approve the request received from the property owner of 325 Victoria Avenue for overnight parking at the Sandy Beach park between Edwyn Street and Brenton Street to accommodate a wedding reception on August 2-4th, 2019, subject to:

- Parking of vehicles will not interfere with the public traffic flow
- directional signage and designated parking area will be sectioned off
- area will be cleaned up after the event

CARRIED

9 ADMINISTRATION REPORT
227/2019 Councillor Cyca

THAT the Administration Report be accepted as presented.

CARRIED

9.1 Admin Report - Assistant Computer Quote
228/2019 Councillor Cyca

THAT we do authorize the purchase of a new computer from Munisoft with a budget of \$2,500 plus applicable taxes as per the quote provided.

CARRIED

9.2 Computer - Off Site Back Up
229/2019 Councillor Cyca

THAT we do approve the purchase and configuration of Apex (TM) Managed Backup as submitted by PC Place at a monthly cost of \$49.95 plus applicable taxes.

CARRIED

10 COMMITTEE REPORTS
230/2019 Councillor Thauberger

THAT the Committee Reports be accepted as presented.

Councillor Temple: No Report
Councillor MacPherson: No Report
Councillor Thauberger: No Report
Councillor Stoll: No Report
Councillor Alport: Absent
Councillor Cyca: No Report
Mayor Jewitt: No Report

CARRIED

11 UNFINISHED BUSINESS

11.1 Trans Canada Trail - Paving the Way Request for Funding 2019
231/2019 Councillor MacPherson

THAT we do send a letter to the Trans Canada Trail - Paving the Way Committee advising that the request for funding for 2019 was denied at this time.

CARRIED

11.2 143 Park Street Nuisance Order
232/2019 Councillor Temple

THAT Machniak Trenching & Excavating proceed with the demolition, removal , and clean up at 143 Park Street, Sandy Beach, District of Katepwa, to remedy bylaw contraventions identified form the order to remedy dated September 20, 2107, including:

- Demolition and removal of the two (2) residential buildings and the materials be disposed of to a landfill site;
- Demolition and removal of the outhouse and collapsed front deck and the materials be disposed of to a landfill site;
- Level land of the demolition area;
- Improve the appearance of land parcel by means of tidying and/or removal of unlicensed truck, camper trailer, 10 x 10 accessory building, 12' metal boat, broken furniture, rubber tank, propane bottle, gas container and any other property, activities or things that adversely affect the safety, health or welfare of people in the neighbourhood and the amenity of a neighbourhood; and
- Perform maintenance to land parcel by means of cutting the grass.

CARRIED

11.3 SaskPower 143 Park Street

233/2019 Councillor Temple

THAT we do instruct our solicitor to apply for a mandamus court order on behalf of the District of Katepwa to turn the power off to the property located at 143 Park Street, Legal Description of Lot 17, Block 04, Plan 60R18143 in preparation of the demolition.

CARRIED

11.4 Katepwa & District Lion Park - Signage Location

234/2019 Councillor Thauberger

THAT we do approve the installation of the Katepwa & District Lions Park Sign at the Katepwa Lions Park as per the Council site inspection July 3, 2019.

CARRIED

11.5 Poplar Drive - Straightening Road

235/2019 Councillor Cyca

THAT we do authorise the Public Works to straighten that portion of Poplar Road at the Saskatchewan Water Security gates up to a cost of \$1,000 for the gravel.

CARRIED

11.6 258 Maples Road - Tree (Councillor Stoll)

236/2019 Councillor Stoll

THAT we do send a follow up letter to the residents of 268 Maples Road advising that as per the letter date January 3, 2019 all structural items (excluding the tree) were to be removed by February 28, 2019; and further; THAT upon inspection of the area the work has not been completed, Council request the required remedial work be completed

by July 31, 2019, and further, THAT any future items on municipal property will be removed and disposed of by district employee without notification.

CARRIED

11.7 WSP Canada - Road Paving - Proposed Change to Method
237/2019 Councillor MacPherson

THAT we do acknowledge the proposal submitted by WSP Canada Inc for changes to the scope of the road paving project for 2019 and approve the recommendation of surface mixing with crushed aggregate (crushed gravel) and incorporate it in the sub-grade of the road prior to paving.

CARRIED

12 NEW BUSINESS

12.1 Qu' Appelle Valley Regional Swimming Pool Steering Committee-Request for Financial Support
238/2019 Councillor Cyca

THAT we do approve the request received from the Qu'Appelle Valley Regional Pool Steering Committee for financial support towards the Feasibility Study being undertaken by the University of Regina based on a cost sharing structure of \$1.00 per household.

CARRIED

12.2 Calling Lakes Classic - Fish Derby Request for Donation
239/2019 Councillor Temple

THAT we acknowledge the request for donation received for the annual Calling Lakes Classic Fish Derby to be held on August 31 and September 1, 2019 and further; THAT we do provide a donation in the amount of \$250.00

CARRIED

12.3 Tax Enforcement Process - Proceed for Title
240/2019 Councillor Cyca

THAT TAXervice be authorized under s22(1) of The Tax Enforcement Act on or after July 08, 2019 to commence proceedings to request title with respect to the following described lands:

Roll 138 LOT 20-BLK/PAR 1-PLAN 101504001 EXT 17 Title No. 140944709

CARRIED

12.4 Water Security Agency - Lagoon Compliance Inspection Report
241/2019 Councillor Thauberger

THAT we do acknowledge the Waste Water Inspection Report as submitted by Water Security Agency dated June 27, 2019.

CARRIED

12.5 Zoning Bylaw Amendment - Draft

The Zoning Bylaw Amendment was tabled until the next Regular meeting of Council

12.6 Request to Consolidate Lots 720, 724 & 728 Saskatoon Drive, Berry Hills

242/2019 Councillor Cyca

THAT we do approve the request for a legal lot consolidation of Lots 1 and 2, Blk 2 Plan 101954707 and Lots 8, Blk 2 Plan 102270282.

CARRIED

12.7 Servicing Agreement Fees

243/2019 Councillor Cyca

THAT we do agree to waive two (2) of the required servicing agreement fees for Lot 2, Blk 2 Plan 101954707 and Lots 8, Blk 2 Plan 102270282 as these two (2) properties will be legally consolidated with Lot 1, Block 2, Plan 101954707 to create one(1) residence as per resolution # 242/2019.

CARRIED

12.8 Fire Services - Rate Increase 2019

244/2019 Councillor Temple

THAT we do acknowledge the 2019 fire services rate increase of 2 % to \$15,918.12 as per the correspondence received from the Town of Balcarres dated July 7, 2016.

CARRIED

12.9 Jeske - 296 Grove Avenue Sandy Beach - Overnight Parking Request

245/2019 Councillor Cyca

THAT we do approve the request received from the residents of 296 Grove Avenue for overnight parking at the Sandy Beach park by the Tennis Courts/Recycling n Drop off at Edwyn Street to accommodate a family gathering on July 19-21, 2019, subject to:

- Parking of vehicles will not interfere with the public traffic flow
- directional signage and designated parking area will be sectioned off
- area will be cleaned up after the event

CARRIED

12.10 Advance Poll - By-Election

246/2019 Councillor MacPherson

THAT the Advanced Poll for the By-Election for Councillor for Ward 2 be held on August 16, 2019 from 4:00 pm to 7:00 pm in the District of Katepwa Office/Community Building located at 41 Elm Street, Katepwa Beach.

CARRIED

12.11 Golf Cart Operation

12.12 Councillor Chatterson - Farewell Celebration

Council set the tentative date of August 22, 2019 for Councillor Darwin Chatterson's Farewell party.

13 ADJOURNMENT
247/2019 Councillor Temple

THAT this meeting now be adjourned at 10:25 pm

CARRIED

14 NEXT MEETING

Next Meeting: August 20, 2019 @ 7:00 pm - Katepwa Centre

Mayor

Administrator