

Minutes of a Regular Meeting of
Council of the District Of Katepwa
Held on February 28, 2017 in the Katepwa Center

Present:

Mayor – Don Jewitt
Councillor Ward 1 – Murray Penny
Councillor Ward 1–Dawne Zahorski
Councillor Ward 2 – Darwin Chatterson
Councillor Ward 2 – Michael Alport
Councillor Ward 2 – Dennis Temple
Councillor Ward 3 – Dave Thauberger
Councillor Ward 3 – Tim Stoll

Administrator – Laurie Rudolph

CALL TO ORDER

A quorum being present, Mayor Jewitt called the meeting to order at 7:00pm.

AGENDA

17/2017

ALPORT - THAT the agenda be accepted as presented.

Carried.

OPEN SESSION:

Rick Weber, Maintenance Supervisor presented his monthly report, duties included attending the Balcarres Fire Department meeting, snow removal, organizing for OHS meeting, making arrangements for hitch installation and the removal of stumps at landfill, pricing of snow blade and building gazebos. Rick also spoke on the equipment to list with McDougall Auction Ltd.

EQUIPMENT

18/2017

ALPORT - THAT the Maintenance Supervisor, Rick Weber be authorized to move forward in listing the New Holland Tractor, 3 plex trim mower, 3 point rear blade, 3 point post auger, 5 foot rough cut mower, and Toro mower with McDougall Auction Ltd.; and to sell the fork to Corey Hodson in the amount of \$600.00.

Carried.

MINUTES

19/2017

ZAHORSKI - THAT the minutes of the January 17, 2017 Regular Meeting of Council be approved as presented.

Carried.

- ACCOUNTS PAYABLE**
- 20/2017** **CHATTERSON** - THAT cheques 3250 to 3295 in the amount of \$104,430.56, direct payment of \$603.90 and the January 2017 payroll in the amount of \$6428.82 be approved as presented.
- Carried.**
- BANK RECONCILIATION AND STATEMENT OF REVENUE & EXPENDITURES**
- 21/2017** **STOLL** - THAT the Bank Reconciliation for the month of January 2017 be approved as presented.
- Carried.**
- NICOR COMMUNITY MANAGEMENT – LAGOON FEES**
- 22/2017** **TEMPLE** - THAT the District accept the proposal by Nicor Community Management for the 2016 lagoon fee of \$36,000.00 to be paid to the District by April 30, 2017.
- Carried.**
- SERVICING AGREEMENT AND SERVICE FEE**
- 23/2017** **ALPORT** - THAT the enclosed servicing agreement and schedules, and the service fee of \$8000.00 per lot be approved.
- Carried.**
- PROPERTY TAX INCENTIVES & PENALTIES - BYAW NO. 1-2017**
- 24/2017** **STOLL** - THAT Bylaw 1-2017, being a bylaw to repeal Bylaw 2-2013 be read a first time.
- Carried.**
- PROPERTY TAX INCENTIVES & PENALTIES - BYAW NO. 1-2017**
- 25/2017** **CHATTERSON** - THAT Bylaw 1-2017, being a bylaw to repeal Bylaw 2-2013 be read a second time.
- Carried.**
- PROPERTY TAX INCENTIVES & PENALTIES - BYAW NO. 1-2017**
- 26/2017** **THAUBERGER** - THAT Bylaw 1-2017, being a bylaw to repeal Bylaw 2-2013 be given three readings at this meeting.
- Carried Unanimously.**
- PROPERTY TAX INCENTIVES & PENALTIES - BYAW NO. 1-2017**
- 27/2017** **PENNY** - THAT Bylaw 1-2017, being a bylaw to repeal Bylaw 2-2013 be read a third time and adopted.
- Carried.**

- 28/2017** **MAINTENANCE SUPERVISOR POSITION**
ALPORT – That as of February 1, 2017, Rick Weber be hired for the full time position of maintenance supervisor at a rate of \$25.00 per hour; and that the enclosed Terms of Employment, Reporting Structure, and Job Description be accepted as presented.
Carried.
- 29/2017** **GENERAL INSURANCE POLICY – VOLUNTEER COVERAGE**
CHATTERSON – That the coverage with Debbie Norton Insurance for accidental death and dismemberment for volunteers be removed from the general insurance policy.
Carried.
- 30/2017** **R.M. OF NORTH QU’APPELLE NO. 187 – SEWAGE DISPOSAL FEE**
THAUBERGER - THAT the annual sewage disposal fee for the R.M. of North Qu’Appelle No. 187 remain at \$7000.00 for the 2017 budget year.
Carried.
- 31/2017** **CAPITAL FARMS LTD. – SERVICE FEE**
ALPORT – THAT the District accept the settlement offer by Capital Farms Ltd. as per the letter by McDougall Gauley LLP dated January 6, 2017; and that McKercher LLP Barristers and Solicitors act on the District’s behalf.
Carried.
- 32/2017** **ZONING BYLAW AMENDMENT – BYLAW 2-2017**
STOLL - THAT Bylaw 2-2017, being a bylaw to amend Zoning Bylaw 6-2014 be read a first time.
Carried.
- 33/2017** **CHATTERSON** - THAT Bylaw 2-2017, being a bylaw to amend Zoning Bylaw 6-2014 be read a second time.
Carried.
- 34/2017** **THAUBERGER** - THAT Bylaw 2-2017, being a bylaw to amend Zoning Bylaw 6-2014 be given three readings at this meeting.
Carried Unanimously.
- 35/2017** **PENNY** - THAT Bylaw 2-2017, being a bylaw to amend Zoning Bylaw 6-2014 be read a third time and adopted.
Carried.
- 36/2017** **DISTRICT EMPLOYEE POSITIONS/SALARIES/HIRING COMMITTEES**
STOLL - THAT the enclosed Maintenance Operator and Office Assistant job descriptions, list of salary ranges, and the hiring committee list be approved.
Carried.

- COREY'S EXCAVATING AND MAINTENANCE –
WASTE COLLECTION**
- 37/2017** **THAUBERGER** - THAT the 2017 monthly payments to Corey's Excavating and Maintenance for waste collection services be reduced by \$3976.24 to cover the overpayment in 2016.
- Carried.**
- COREY'S EXCAVATING AND MAINTENANCE - LANDFILL**
- 38/2017** **PENNY** – THAT Corey's Excavating and Maintenance be required to pay \$275.00 of the outstanding invoice amount of \$1100.00 for landfill loads; and that the remaining amount of \$825.00 be cancelled.
- Carried.**
- PHASE TWO – LANDFILL MONITORING AND SAMPLING**
- 39/2017** **PENNY** – THAT WaterMark Consulting Ltd. be awarded the tender to conduct the landfill monitoring/reporting in the amount of \$5540.00 and bi-annual sampling in the amount of \$7782.00.
- Carried.**
- RECREATION RESERVE – OPERATING/CAPITAL BUDGET**
- 40/2017** **JEWITT** – THAT the 5 Year Capital for years 2017 to 2021 include a Recreation Reserve of \$5000.00 annually; and that the Operating & Capital budget include annually a budget line of \$15,000.00 towards a partnership program with community organizations for funding towards recreational projects.
- Defeated.**
- RECREATION RESERVE – OPERATING/CAPITAL BUDGET**
- 41/2017** **ALPORT** – THAT the 5 Year Capital for years 2017 to 2021 include a Recreation Reserve of \$5000.00 annually; and that the Operating & Capital budget include annually a budget line of \$5,000.00 towards a partnership program with community organizations for funding towards recreational projects.
- Carried.**
- EMERGENCY MEASURES RESERVE**
- 42/2017** **CHATTERSON** – THAT the 5 Year Capital for years 2017 to 2021 include an Emergency Measures Reserve of \$6000.00 annually.
- Carried.**
- CAPITAL TRUST FUND RESERVE**
- 43/2017** **ALPORT** – THAT the 5 Year Capital for years 2019 to 2021 include a Capital Trust Reserve of \$200,000.00 annually.
- Carried.**

- ROAD PAVING RESERVE**
44/2017 **STOLL** – THAT the 5 Year Capital for years 2017 and 2018 include a Road Paving Reserve of \$100,000.00 annually.
Carried.
- QUONSET INSULATION**
45/2017 **STOLL** – THAT the 2017 budget include for the capital costs of \$22,000.00 for spray foam insulation and \$8000.00 for radiant heating in maintenance quonset.
Carried.
- BY-ELECTION RESULTS**
46/2017 **ALPORT** - THAT the Declaration of Results – Ward 2 of the By-Election held on January 21, 2017 be acknowledged.
Carried.
- COMMITTEE REPORT**
47/2017 **CHATTERSON** - THAT the Committee Reports be accepted as presented.
Carried.
- STAFF REPORT**
48/2017 **ZAHORSKI** - THAT the Staff Report be accepted as presented.
Carried.
- SASKPOWER – BERRY HILLS DEVELOPMENT**
49/2017 **CHATTERSON** - THAT the enclosed plan submitted by SaskPower for Berry Hills Development NW 28-19-12 W2 File No.3830 be approved.
Carried.
- SASKPOWER – 181 KATEPWA ROAD LOT A**
50/2017 **THAUBERGER** - THAT the enclosed plan submitted by SaskPower for 181 Katepwa Road Lot A - File No.3287 be approved.
Carried.
- ADJOURNMENT**
51/2017 **ZAHORSKI** - THAT the meeting now be adjourned at 11:30 pm.
Carried.

Next Meeting: - March 21, 2017 at 7:00pm – Katepwa Center

Mayor

Administrator